

## **Code of Conduct (To be retained by Student and family)**

The Riverside Theatre Company (RTC) aims to produce performances of the highest quality collectively achievable. It aims to give all members an excellent and enjoyable experience in the performing arts. Performers should remember it is a privilege and not a right to be a member of the group.

**Aim of the Code of Conduct** - Riverside Theatre Company code of conduct is there so that the Riverside group can achieve its stated aims and:

- Produce a great show for everyone to enjoy
- Involve every member and encourage everyone to work well as a team
- Be creative and have fun.

### **To achieve these aims it is expected that every member will:**

1. Inform a Committee member or tutor at the earliest possible time if you are unable to attend. Non attendance without informing an appropriate person will lead to sanctions.
2. Arrive promptly on all occasions.
3. Stay within the designated rehearsal or production areas unless they have checked out with a member of the Committee or staff.
4. Dress appropriately – this means:
  - Wear suitable clothing, i.e. Riverside top and loose fitting trousers or leggings
  - Wear suitable shoes such as jazz shoes or trainers. (RTC will not be held liable for anyone working barefoot)
  - No jewellery except for single studs.
5. Behave appropriately – this means:
  - Listen and follow appropriately all directions given by the tutors and Committee
  - Remain quiet in rehearsal or production areas while others are working
  - Treat others with politeness, in the way we, ourselves would like to be treated
  - Do not engage in behaviour that is excessively noisy, physical or upsetting to others. Bad language is unacceptable.
  - No eating at all (including chewing gum) except during breaks
  - Tidy up and leave areas we have used in the same condition as we found them.

**If the Code is breached, members will be warned and may lose their part in any planned show.**

**Company/Member/Home Agreement – Member’s Copy**  
**(Please retain this copy for your records)**

**The Riverside Theatre Company will:**

- Create an atmosphere and environment that will encourage the highest artistic standards to be achieved and maintained.
- Highlight the importance of promoting and establishing a team spirit with its incumbent freedoms and responsibilities.
- Provide a firm foundation for the creativity and fun which characterises all RTC productions and activities.
- Abide by the RTC guidelines regarding photographs and images of children.

**The Member will:**

- Do my best at all times
- Learn my lines, lyrics and routines by the date set
- Have good behaviour in line with the code of conduct
- Dress appropriately in line with the code of conduct
- Respect other people and their property and environments
- Ensure prompt and regular attendance at both practices and performances.
- Have fun and help others to have fun.

Name.....Signature.....

**The Family will:**

- Pay all fees promptly and complete, sign and return by the following week all relevant forms (contact details, medical, travel permission slips, standing order, code of conduct). Inform RTC immediately if there are any changes to any of these.
- See that our child arrives at practices/performances on time and that suitable arrangements are made for their collection on time.
- Inform RTC as soon as possible if our child is going to be absent from any event.
- Let RTC know promptly about any concerns or problems that might affect our child’s behaviour/work.
- Ensure that our child is dressed appropriately according to the dress code and has any required equipment for the day.
- Support my child in learning lines and any other activity.

Signature.....